

Form No. 010-1 – OHS&E Committee Agenda

OHS&E COMMITTEE MEETING AGENDA SUMMARYA

1	OPENING REMARKS <ul style="list-style-type: none"> a. Opening remarks b. Acknowledgement of previous meeting's minutes c. Follow up to action items from the minutes 	SB SB MD
2	OHS&E INCIDENTS STATUS The following is to be addressed for each of the areas below: <ul style="list-style-type: none"> • Locations, conditions & incidences • Location inspections outcomes • Safety performance activities <ul style="list-style-type: none"> a. Office b. Sites c. Update on outstanding incidents / issues d. Actions planned 	ALL
3	OHS&E POLICY & MANAGEMENT PLAN <ul style="list-style-type: none"> a. Management report b. Review of current status c. Legislative & environmental updates d. Review of document control processes e. Continuous process improvement status f. AS4801 activities status 	ALL
4	KPIs <ul style="list-style-type: none"> a. Review of objectives & targets as currently set b. Introduction of Performance Measurement Plans as proposed c. Agreements, findings & recommendations 	ALL
5	BUSINESS COMMUNICATIONS <ul style="list-style-type: none"> a. Review of all correspondence on complaints & other feedback b. Evaluate corrective actions proposed 	ALL
6	RISK MANAGEMENT <ul style="list-style-type: none"> a. Review the status risk control in terms of actions arising and completed b. Assess necessary changes to the protocols, procedures & systems in place 	ALL
7	GENERAL BUSINESS <ul style="list-style-type: none"> a. Review and approve JGKP's OHS&E Management Policy b. Review and approve JG King Group / JGKP's business drivers 	SB
8	CLOSE MEETING	SB

Meeting Commencement TIME, DATE:

Meeting LOCATION: